Accessing CheckPoint report – Parent ProPortal

Log in to Parent Portal via link (https://parentportal.solihull.ac.uk/proportal) and use your username and password:
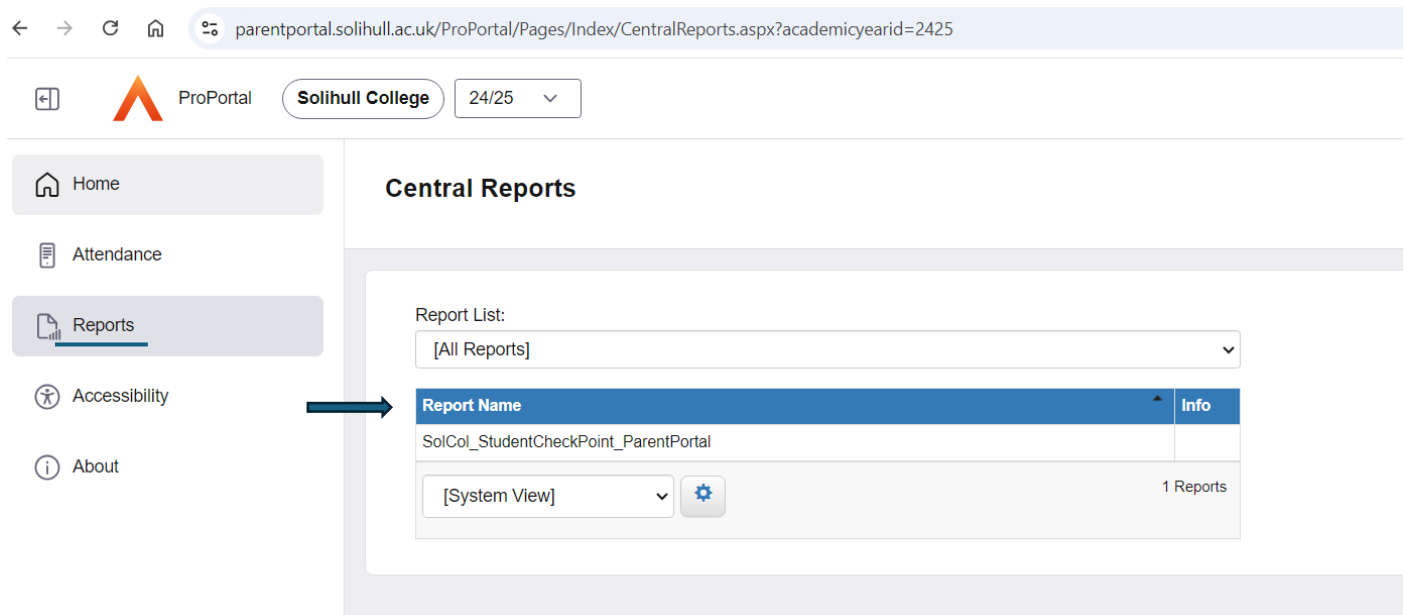
Once logged in go to left-hand side menu and select 'Reports':

There you will be able to find a check point report – highlight the report by pressing on its name:
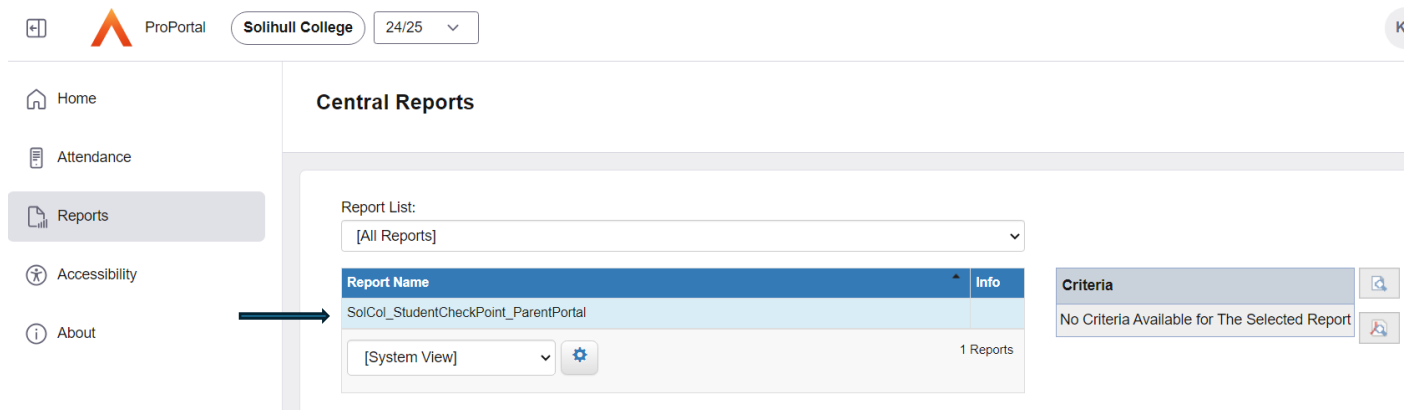
Once report is highlighted, on the right-hand side you will see two icons:

1. To preview the report:

2. To download the report:

Once 'Preview' icon is pressed it will bring the preview window (opens in separate window):

| ⏮ | ‹ | 1 | of 1 | › | ⏭ | 💾 ⌄ | 🖶 | | Find | Next |

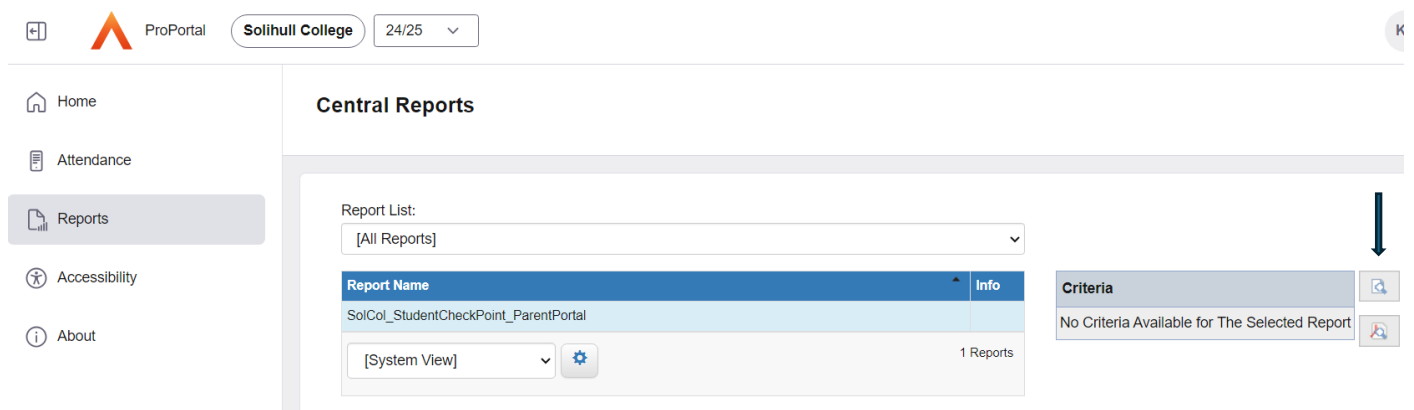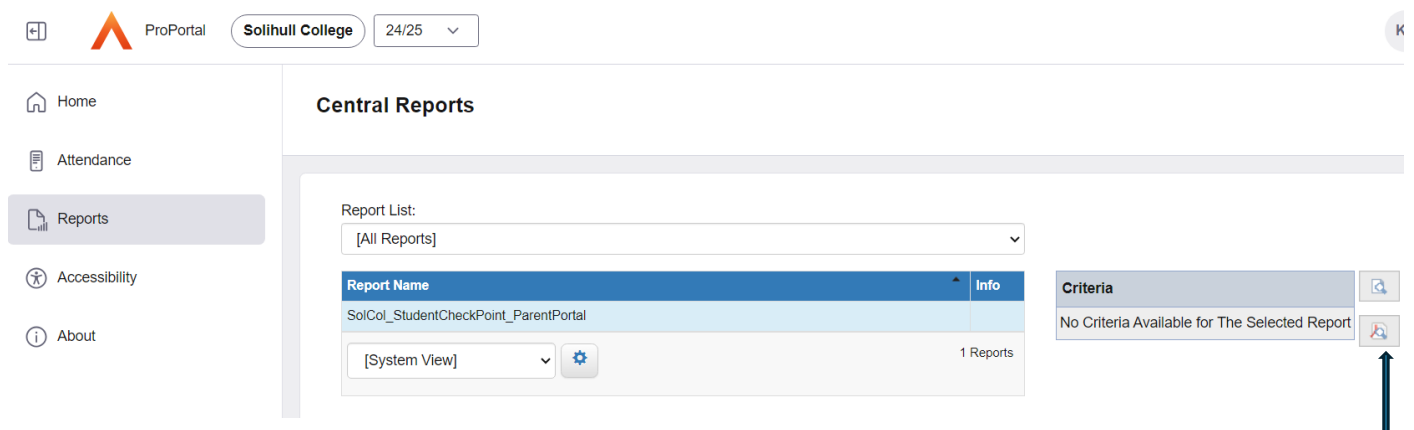| 24/25													1
Attendance		Punctuality		Assessments			Hours			Number of			
Overall %	Last 30 Days %	Overall %	Last 30 Days %	Due To Be Submitted	Submitted	Submitted On Time	Directed Independent Learning	Work Experience		Celebrations	Concerns	Disciplinaries	
94	92	81	75	1	0	0	0	0		1	0	0	

Study Programme	Stage	Attendance	Working At Grade	Stretch Target
SPAAA081BCF0 - Sport Level 2 Technical Diploma OCR	Continuing	94%	P	-
LAENG121BCF0 - English Language Level 2 GCSE AQA	Continuing	92%	-	-
XXCAS130BCF0 - Personal Progress & Development Sport L2 Tech Dip	Continuing	100%	-	-

Vocational Qualification

Units: 0/8

Assessments: 1/25

0%   25%   50%   75%   100%

Unit Grades

Personal Development Assessment Survey								
CIT	EDI	CC	HW	BS	L2L	WR	ATL	NS
11	11	15	12	13	12	13	15	13

Exam	Exam Date

Disciplinary Record	Date

Personal Development Assessment Key	
CIT	CItizenship
EDI	Equality, Diversity & Inclusion
CC	Charcter & Confidence
HW	Health & Wellbeing
BS	Being Safe
L2L	Learning To Learn
WR	Work Readiness
ATL	Attittude To Learning / Work
NS	Next Steps

Pressing 'Download' report will download the PDF version of the report to your download folder:

↑	C	🖥	›	Downloads	›

✂ 🗐 📋 🔤 ↗ 🗑 ↕ Sort ⌄ ☰ View ⌄ •••

Name	Date modified	Type	Size	
⌄ Today				
📄 SolCol_StudentCheckPoint_ParentPortal ✔	24/10/24 15:40	Microsoft Edge PD...	2 KB	

Once opened it will preview as below PDF:

| 24/25 | | | | | | | | | | | | 1 |

Attendance		Punctuality		Assessments			Hours		Number of			
Overall %	Last 30 Days %	Overall %	Last 30 Days %	Due To Be Submitted	Submitted	Submitted On Time	Directed Independent Learning	Work Experience	Celebrations	Concerns	Disciplinaries
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